



**Personnel Board  
November 10, 2016, 7:00 PM  
Agenda**

Actions:

1. Call to order
2. Approval of Personnel Board Minutes of October 13, 2016.
3. Request from the Director of Community Planning for an extension of sick time for an employee.
4. Request from the Town Accountant for an extension of sick time for an employee.
5. To approve language changes in the job descriptions for the Fire Prevention Officer.
6. To approve language changes in the job description for the Public Works Supervisors.
7. Collective Bargaining update.

Next regular meeting Thursday, December 8, 2016, 7:00 pm