

**Advisory Committee  
Meeting Minutes  
1/28/2016**

In attendance: Committee Members Baltera, Belyea, Coughlin, Hancock, Haskell, Kutsch, MacKay, Pyles, Sharkansky, Smallwood, and Taylor, and Town Accountant Nickerson.

Chairman Pyles called the meeting to order at 7:30 PM. AdCom members immediately proceeded to the Board of Selectmen's meeting.

*School Budget Presentation*

The joint AdCom / BOS meeting on the School Budget began at 7:55 PM. School Superintendent Dorothy Galo presented the School Administration's preliminary proposed budget for FY 2017. This needs-based budget is about 7.5% higher than the actual FY 2016 budget. Following the presentation, a question & answer session ensued. The School budget discussion ended at 9:25 PM. AdCom members returned to their own meeting room and reconvened at 9:30 PM.

*Questions from the Public on Items Not on the Agenda:* None

*Approval of Minutes:*

Review of 1/21/2016 meeting minutes was postponed until a subsequent meeting.

*Preview of Warrant Articles*

AdCom members received the Warrant Books at this meeting. Chairman Pyles announced that some Articles are tentative at this point. He also mentioned that the BOS can open the Warrant and add Articles, if necessary. The planning / zoning articles will be added to the Warrant Book shortly. The Chairman distributed a draft of the Warrant process and noted that he will work with Lucy Hancock to clean up this document and email it to the Committee.

**Warrant Articles**

*Article A – Hannah Lincoln Whiting Fund*

Tom Pyles presented this Article. Despite the title of the Article, it also provides for the election of one Trustee of the Bathing Beach. The Recommended Motion was amended to correct Christopher Daly's address. AdCom members approved Article A as amended by a vote of 10-0.

*Article B – Assume Liability for DCR on Rivers, Harbors, Etc.*

Tom Pyles presented this Article. AdCom members approved Article B by a vote of 10-0.

*Article C – Reports of Various Town Committees*

Tom Pyles presented this Article and noted that the Water Company Acquisition Study Committee may be added to the list. One typo was corrected in the Recommended Motion. AdCom members approved Article C by a vote of 10-0. (Note that this Article includes only committees that are appointed by Town Meeting.)

*Article G – Transfer into the Stabilization Fund*

Jim Taylor presented this Article. He explained that the purpose is to transfer General Fund monies from the unrestricted category to the committed category for the purpose of lowering debt expense. The recommended amount is large this year due to the bond premiums that have been received for excluded debt. (99% is from School debt.) AdCom members approved Article G by a vote of 10-0.

*Article K – Building Department Revolving Fund*

Jim Taylor presented this Article and noted that the Comment will be amended to include the balance in the fund as of 6/30/2015. AdCom members approved Article K by a vote of 10-0.

*Article L – Department of Elder Services Revolving Fund*

Jim Taylor presented this Article and noted that the Comment will be amended to include the balance in the fund as of 6/30/2015. AdCom members approved Article L by a vote of 10-0.

*Liaison Updates: None*

*Miscellaneous Comments from the Chairman*

AdCom will not meet on Tuesday, February 2<sup>nd</sup>. The meeting on Thursday, February 4<sup>th</sup> is tentative.

The practice is for AdCom to hear an Article on a later date than (or the same night as) the BOS hears the article. AdCom does not vote on an article before the BOS votes on the article.

*Matters Not Anticipated within 48 Hours: None*

*Adjournment*

The meeting was adjourned at 10:26 PM by a vote of 10-0.

Respectfully Submitted,

Lucy N. Hancock  
Secretary

List of Documents Distributed at this Meeting:

Agenda for AdCom Meeting of 1/28/2016  
Draft Minutes from 1/21/2016 AdCom Meeting  
Article G (Transfer into the Stabilization Fund)  
Article K (Building Department Revolving Fund)  
Article L (Elder Services Revolving Fund)  
WASS dated 1/27/2016  
Budget Scorecard dated 1/27/2016  
List of Additional Budget Requests for FY 2017  
Draft of Warrant Process

Document Distributed at Joint AdCom / BOS meeting on School Budget:

HPS Operating Budget Preliminary Proposal dated 1/7/2016