

**Advisory Committee Education Subcommittee Meeting
Meeting Minutes
2/2/2016**

Advisory Committee Education Subcommittee members in attendance: Committee Members Coughlin, Kutsch, Smallwood, and Taylor.

School Committee members & School administrators in the audience: Committee Members Calnan, Falvey, Galko, O'Reilly, and Shafter; Administrators Ferris and Galo.

Chair Kutsch called the meeting to order at 6:35 pm.

Minutes -Subcommittee members approved the January 24, 2016 meeting minutes.

Organization

Secretary

Smallwood will serve as subcommittee secretary.

Process

Subcommittee members discussed upcoming School Committee and AESC meeting dates, noting that AESC will make its recommendation to the Advisory Committee 2/23/2016.

Review spreadsheet documents

Subcommittee members reviewed AESC spreadsheets tracking school budget trends by year, by category, and within the FY17 proposal by function.

Deliberate School budget

Subcommittee members began preliminary discussions concerning a level services budget and what would constitute reasonable, sustainable growth in the School budget.

Next meeting will be held on Tuesday, February 9 at 6:30 pm.

Adjournment -The meeting was adjourned at 8:10 pm.

Respectfully submitted,
Donna Smallwood
AESC Secretary