

HINGHAM HOUSING AUTHORITY
30 THAXTER STREET
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Regular Board Meeting Minutes February 12, 2016

7:11 PM Meeting called to order by Chair Watson

Present: Chair Watson, Treasurer Keyes, Vice Chair Farrell, Commissioner Wise, Commissioner Cooper, Sharon Napier, Executive Director

Motion made by Commissioner Keyes to approve and accept January 12, 2016 meeting minutes, Commissioner Wise seconded.

Vote 4-0, Cooper abstained

No tenant association report.

Director's Report:

1. Director submitted Letter to Commissioners regarding history of Ridgewood as part of the minutes
2. Vacancy Report-we had no vacancies during the month of January.
3. Financial warrants-accounts payable distribution for January 2016. Total- \$30,545.20
4. Accountant's Report for December 2015. End of 2nd quarter. Beal St-elevator/lift expenses have been more than expected due to repairs and inspections.
5. Capital expenditures- Scotland Street-waiting on reimbursement submitted to CPA 10/23 for \$6,897.07.
6. General update on properties—Thaxter Park—Heating issues and clogged pipes continue due to aging of property. Refurbishing of common areas is progressing. Building #2 complete. Building #15 now in progress. Housing Authority rented disposal container for residents to dispose of excess of collected personal items being stored presenting health and safety issues in common areas and basements. ED reached out to Captain Damstra, fire prevention, to work with us on the issues. Smoking Policy meeting for residents held 2/4 with consultants from Greater Boston Tobacco-Free Community Partnership. Good feedback and well-attended.
7. Lottery status- Ridgewood- continues on hold due to other issues. Monitoring of Damon Farms will be updated.
8. CPA application- Committee fully endorsed our application. Working on writing up warrant.
9. Finalists for interviewing before BOS-Jeremy Scott, Davalene Cooper and Carlos DaSilva. Appointment made 2/4-Davalene Cooper to serve interim position until next town election. Term expires 2017.

Davalene Cooper introduced herself-looking forward to serving on the board
Annual Town Report reviewed and discussed

Commissioner Keyes made motion for Resolution 2016-06 to accept and approve Fox Painting contract, Commissioner Wise seconded

Vote 5-0

Meeting adjourned at 9:07PM,

Vice-Chair Farrell made motion to accept and approve the 2015 Annual Lead Paint Certificate Smoking Policy-Resolution 2016-01, Keyes seconded

Vote 5-0

Motion made by Commissioner Cooper to adjourn @ 9:07, Wise seconded. Next regularly scheduled meeting will be March 8, 2016 @ 7PM.

Respectfully submitted on behalf of the Housing Authority Board of Commissioners,

Sharon L. Napier, Executive Director