

# Trustees of the Hingham Bathing Beach

Minutes for the meeting held on March 16, 2016

at The Hingham Bathing Beach and Hingham Town Engineer's office in the DPW Building

- Chairman Perrault called the meeting to order at 9:30 am. Trustees Edward Johnson and Chris Daly in attendance.
- Also in attendance:
  - Vicki Donlan – Rec. Commission rep. to CPC
  - Roger Fernandes – Town Engineer
  - David Basler – Town Human Resources Director
  - Deidre Anderson – Harbor Development Committee member
  - John Thomas – former Harbor Development Committee member
- At the Bathing Beach the meeting attendees walked between the parking and the Bandstand/Selectmen's Parcel and discussed the various options for siting the new building.
- At the Town Engineer's office the meeting recommenced. E. Johnson made a motion to approve the minutes of the March 2, 2016 meeting as drafted. A. Perrault seconded the motion. A vote was taken and the motion was carried.
- A. Perrault advised that the Parking lot and beach stabilization project would start in about two weeks. 3-4 weeks to complete the project. Landscaping to start thereafter. The issue with the contract requesting to use an alternate block type has been resolved, MECO will use the type in the original specifications.
- A discussion was held on the design ideas and location for the bath house/maritime building
  - Modular as possibility – cost savings and defined widths and lengths.
  - Historical commission must sign off on the design.
  - Food concession – are sprinkler systems required?
  - A patio or deck with an overhang (for sun protection) was discussed.
  - The concession stand would operate at most nine months of the year (estimated) as there will only be outdoor seating. (Indoor seating requires a larger building and additional zoning permits)
  - A. Perrault reviewed the various bathhouses found on the South Shore and Cape Cod.
  - Several were designed by Brown, Lindquist, Fennuccio and Raber Architects in Yarmouth.
  - The example that initially looked like a good fit for Hingham was the Sandy Neck Beach bathhouse in Barnstable. This bath house is approximately 1700 sq. ft. The bath house has a concession stand incorporated into it.
  - On the topic of location some benefits of constructing the building in the south eastern corner of the parking lot have been identified.
    - It will be protected by the reinforced beach with the buried seawall.
    - No supplementary Chapter 91 licenses would be required (if built on the Selectmen's parcel an additional license would be required as this is filled land – the Bathing Beach parking lot is not).
    - No impact to Shade trees
    - Easier handicapped access.
    - There will be a loss of some parking spots.
    - May have to adjust location for the Hingham Farmer's Market held on Saturdays.
  - Next step in the process – the RFP for the engineering and architectural services. Need to discuss first with the Town Building Inspector.
    - R. Fernandes to then start preparing the project schedule and draft RFP. The ideal scenario would be to have the civil engineering and architecture contracts in place soon after Town Meeting

- Discussed the possibility of putting in a playground on the Selectmen's parcel or in the Grove. The playground could be a nautical/beach theme.
- The Trustees discussed the CPA article and the building/project naming.
  - At previous Harbor Development Committee meetings representatives from Hingham Maritime Center (formerly Lincoln Maritime Center) had expressed concern with the term "maritime center" in "sub article" O in the CPA articles in the Town Warrant for the upcoming town meeting.
  - C. Daly provided an update based on his conversation with the Assistant Town Administrator concerning the term "maritime center" in the article. The Asst. Town Admin. would contact CPC and ask that "center" be changed to "facility".
  - Meeting attendees felt that the word "maritime" should also be removed and potentially replaced "multipurpose bath house" or something similar.
  - C. Daly to follow up with Asst. Town Admin.
- Geese management
  - It was noted that the geese population at the beach seems high right now.
  - We are still waiting for a proposal from Atlantic Geese management for egg addling and dog services.
  - The invoice for the 2016 season has been received from Atlantic. In the past they have invoiced as the service was administered. A. Perrault to follow up with Atlantic.
  - Need to schedule a meeting with Atlantic and DPW rep. (J. Hanrahan) sooner than later.
  - Recommend start spraying soon.
- Lifeguard hiring for 2016
  - D. Basler gave an overview of the required process for hiring. The process includes references check, CORI check, CPR certification and lifesaving certificate.
  - Posting the openings on the town website is recommended. D. Basler will post the lifeguard openings.
  - Lifeguards should be interviewed by the Trustees. E. Johnson to take the lead on the hiring process. D. Basler provided town employee packets.
  - Do we need a "lifeguard on duty sign"?
  - Discussed the necessity of having emergency procedures in place for the lifeguards. E. Johnson to contact the Fire Department's EMS Coordinator.
- Hingham Farmers Market request to allow wine vendors/vineyards to sell wine at the market.
  - C. Daly discussed the subject recently with the Asst. Town Admin who advised that the topic had come up at least twice before to the Board of Selectmen.
  - C. Daly to contact the Police Chief and obtain his thoughts on the subject.
- Process for payment of invoices for the parking lot and beach stabilization project.
  - Discussed the best possible process for approval and processing for payment the contractor/vendor's invoices.
  - C. Daly made a motion to allow the Town Engineer to approve the invoices after consultation with the Chair of the Bathing Beach Trustees. E. Johnson seconded the motion. A vote was taken, it was unanimous and the motion was carried.
  - The Town Engineer will keep a record of all costs incurred on the project and will provide a regular update to the trustees.
- C. Daly made a motion to adjourn the meeting. E. Johnson seconded the motion. A vote was taken, it was unanimous and the motion was carried. Meeting concluded at 11:45 am