

# Trustees of the Hingham Bathing Beach

Minutes for the meeting held on July 26, 2016

at the Hingham Town Hall

- Trustees Edward Johnson, Alan Perrault and Chris Daly in attendance.
- Also in attendance:
  - Bill Reardon – Harbor Development Committee
  - Vicki Donlan – Recreation Commission
  - Roger Fernandes – Town Engineer
  - Carol Britton Meyer – Hingham Journal
- Chairman Perrault called the meeting to order at 10:08 am.
- The Trustees reviewed the drafts of the minutes for the meetings of April 4<sup>th</sup>. A. Perrault made a motion to approve the minutes as drafted. E. Johnson seconded the motion. A vote was taken and the minutes were unanimously approved.
- Lifeguard/beach operations update.
  - New lifeguard built by Clark Robinson and installed at the beach.
  - Lifeguard coverage is adequate for the season to cover all needs 3 hours before and after high tide.
  - Painting of the bathhouse is almost done. The backdoor has been fixed and rotted wood has been replaced. Excellent work by the Sherriff's Department.
  - Ed to talk to Lifeguard Supervisor about having lifeguards limit personal cell phone use while on duty.
- Farmer's Market update
  - It was commented that the parking at the HFM on the Saturday of 4<sup>th</sup> of July weekend was "chaos". The detail police officer was diverting traffic at the entrance to the parking lot and not directing parking within the lot. A. Perrault will contact Mark Cullings of HFM.
  - HFM is very happy with the new lot stripping. 177 parking spots are still available for use (same as the old stripping before the beach and walkway renovations).
- Beach stabilization/parking lot project.
  - No more work on the lot will be done until the new bath house is built.
  - Approximately \$110,000 +/- is left over from the project in unused funds. The entire project came in under budget.
  - The contractor, MECO, will order the beach grass and plant it in the Fall.
  - \$3000 +/- is left over from the armor stone wall project but CPC may have taken the money back. If possible would like to use funds to install beach grass, rosa ragosa, beach plum near the split rail fence above the armor stone.
- New bath house project.
  - Strekalovsky and Associates has been retained as the architect on the project. Initial sketches of two designs for the bath house have been created. Also a first draft of the interior layout has been drawn.
  - Strekalovsky confirmed that modular construction can be used for construction of most of the building (i.e. construction cost savings).
  - A joint Bathing Beach Trustees/Harbor Development Committee meeting is planned to review the initial sketches and proposal by Strekalovsky and CHA (Engineers). It was suggested that in order to obtain more publicity and socialization of the initial concepts that the meeting be broadcasted on HCAM. C. Daly to contact HCAM. The meeting is scheduled for Aug. 18, 2016, followed by another meeting in September to seek additional public input and comment.

- RFP for concessionaire.
  - Town Counsel, Susan Murphy, has advised that we need legislative approval under Chapter 97 (governs use of open space in public lands) due to the new building and potential new location. Last approval was based on running the concessions out of the existing bathhouse location.
  - The initial plan is to issue the RFP in November. It will be then 5 weeks before we can review the applicants. Therefore it could pose timing challenges to wait until November.
  - The architect can meet with potential concessionaires to get a sense of their design needs. The Bathing Beach Trustees and the Town Engineer cannot meet with potential concessionaires before we receive their RFP responses.
  - A discussion on the overall timing of the process and steps in the process was held. These steps would include permitting, Planning Board approval, Town Meeting approval, RFP issuance, RFP review, Historic Commission approval, Legislative approval and Advisory Board approval.
- CPA applications
  - Preliminary applications are due August 19<sup>th</sup>.
  - Discussion of a possible application for funds to extend the walkway through the Grove was discussed. Need to get preliminary cost estimates. The engineering firm, Polaris, on the beach and walkway project could provide cost estimates. Would also need to potentially utilize Pressley, the landscape architect on the beach project, for cost estimates. The topic of utilizing Greenbush funds for the landscaping was discussed.
- Vicki Donlan gave an update on the harbor front playground project. The fundraising part of the project will start soon.
- C. Daly made a motion to adjourn the meeting. E. Johnson seconded the motion. A vote was taken and the motion was approved unanimously. Meeting adjourned at 11:44 am.