



Approved:
9/21/16

Town of Hingham Community Preservation Committee

Committee Minutes from August 31, 2016
1st meeting FY2017

Meeting Convened:

Chair Carol Pyles called the meeting to order at 7:06 pm. Also in attendance from CPC were Jim Conroy, Vicki Donlan, Larry Lindner, Bob Mosher, Kathleen Peters, Gary Tondorf-Dick and Jim Watson. Unable to attend: Tony Kiernan AdCom liaisons in attendance: David Anderson, Tom Belyea, and Donna Smallwood

Approval of Minutes:

On the motion of Vicki Donlan second by Jim Watson/Kathleen Peters the June 15th 2016 minutes were approved. The committee members unanimously approved.

CPC Organization

Carol Pyles welcomed new committee members: Jim Conroy – Historic Appointee, Larry Lindner – Selectmen Appointee, Bob Mosher – Conservation Appointee and returning committee members. Carol Pyles recommended Jim Conroy to serve as Vice Chair of CPC. Vicki Donlan made the motion, seconded by Kathleen Peters.

VOTE: Committee voted unanimously to elect Jim Conroy as CPC Vice Chair.

The committee also reviewed proposed meeting dates for the season, ethics training and reminder of CPC Process Manual that is located on the Town's website (under CPC).

Carol Pyles also welcomed and recognized our Advisory Committee liaisons to the meeting: David Anderson, Tom Belyea and Donna Smallwood.

Old Business:

The committee reviewed a list of 3 projects that are well over two years of age.

1. **ATM 2005 / ART 18 – Torrent Firehouse statue** - \$500 remaining. Andrea Young is now the proponent of this project; she states by the end of September, this project should be completed.
2. **ATM 2011 / ART 20 – Bell Tower Phase 2** – This project is complete and the remaining \$434 will be returned to CPA general fund.
3. **ATM2012 / ART24 – Liberty Plain Cemetery Markers** - \$2,825; Gary Tondorf-Dick submitted final invoice for this phase to CPA office on 8/31/16.

ATM 2013 / ART 12 – Heritage Museum \$1.1MM: Carol Pyles assigned Tony Kiernan as the CPC PM to oversee until this project is complete.

ATM2016 / ART 32 – Lehner Property \$5MM: Carol Pyles assigned Vicki Donlan as Project Manager to continue to follow this project.

5-Year Goals from Committees:

As a way of forecasting future applications for CPC funding, Town Committees presented their 5-year goals. Below are the committees and speakers as follows:

- Conservation – Loni Fournier, Conservation Officer
- Trustees of the Bathing Beach – Alan Perrault, Chair
- Harbor Development Committee – Paul Losordo, Vice Chair

New Business:

The committee reviewed the list of new applications. A total of 21 applications were received (due date 8/19/16). Project Managers were assigned by Chair Carol Pyles.

	HISTORIC	Application Request	PMs
1	Bare Cove FM: Exterior Restoration Bldg #52	\$ 675,000	Gary Tondorf-Dick
NOTE: As a Member of Bare Cove FM, Gary has taken himself of the membership, with Geri Duff in attendance agreeing to take Gary off the list of members moving forward.			
2	Old Ship Meeting House Steeple Restoration	\$ 25,000	Jim Conroy
3	Historical Archives Task Force: Continue to Preserve Historical Records	\$ 34,965	Kathleen Peters
4	Historic Commission: Canterbury St Cemetery	TBD	Larry Lindner
5	Historic Commission: Conserve Historical Town Records	TBD	Kathleen Peters
6	Historical Society: Exhibit Cost \$35K	Late submission/	disregard
7	Repair & Restoration Clocks in Town (4): New North Church	TBD	Jim Conroy
8	Repair & Restoration Clocks in Town (4): Congregational	TBD	Jim Conroy
9	Repair & Restoration Clocks in Town (4): Dependable Cleaners	TBD	Jim Conroy
10	Repair & Restoration Clocks in Town (4): Second Parish Church	TBD	Jim Conroy
11	Whiting Memorial Chapel - High Street Cemetery	\$ 161,000	Gary Tondorf-Dick
	<i>Heritage Museum</i>	<i>\$ 110,000</i>	<i>Tony Kiernan</i>
TOTAL REQUEST FOR HISTORIC:		\$ 1,005,965	
ADMINISTRATION			
12	CPC Administrative Fund	\$ 50,000	Carol Pyles
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OPEN SPACE			
13	Conservation Fund	\$ 30,000	Bob Mosher
14	Bare Cove Park Fence	\$ 25,000	Bob Mosher
	<i>Lehner Property debt (ATM2016 \$5MM -- \$4.5/19 mos = \$235K)</i>	<i>\$ 235,000</i>	<i>Vicki Donlan</i>
TOTAL REQUEST FOR OS:		\$ 290,000	
RECREATION			
15	Bare Cove/Great Esker Connecting Bridge	\$ 20,000	Jim Watson
16	Bouve / Shipyard Trail Connection	\$ 72,500	Larry Lindner
17	Harbor Play Area - Recreation Comm	\$ 50,000	Vicki Donlan
18	Harbor Development: Extension of Brick Harborwalk to Boat Launch	\$ 125,00	Carol Pyles
19	Trustees of Bathing Beach: Extension of Harborwalk thru to Grove	\$ 125,000	Carol Pyles
20	SS Country Club Feasibility Study	\$ 80,000	Tony Kiernan
TOTAL REQUEST FOR REC:		\$ 472,500	
COMMUNITY HOUSING			
21	HAHT - Lincoln Apartments potential land/planning	\$ 50,000	Jim Watson
TOTAL REQUEST FOR CH:		\$ 50,000	
21 = Total Submission for ATM2016:		\$ 1,868,465	

TOTAL BUDGET: \$1,077,000 – TOTAL REQUEST = (\$ 791,645)

Committee members were reminded to contact their respective Proponent by the end of the week and begin the final application phase with them. Due date is October 10, 2016.

At 8:37 pm Vicki Donlan made a motion to adjourn; 2nd by Kathleen Peters; all in favor to adjourn.

List of Documents Used at this Meeting:

1. Agenda for CPC Meeting of August 31, 2016
2. Minutes for June 15 meeting
3. CPC Roster
4. Preliminary CPC meeting dates for Aug – June 2017
5. State Ethics Seminar Schedule
6. CPC Board Member Acknowledgement form
7. CPC Projects over 2 years old
8. ATM2015 and ATM2016 CPC projects
9. CPC recap projects
10. 2017 Preliminary Applications

Respectfully Submitted by Carol Costello

Upcoming Scheduled CPC Meetings:

Sept 21, Oct 19, Site Visits: Oct 22 & 29