

**Town of Hingham
Community Preservation Committee**Committee Minutes from September 21, 2016 **2nd meeting FY2017****Meeting Convened:**

Chair Carol Pyles called the meeting to order at 7:04 pm. Also in attendance from CPC were Jim Conroy, Vicki Donlan, Larry Lindner, Bob Mosher, Kathleen Peters, Gary Tondorf-Dick, Jim Watson; from staff Carol Costello and Roger Fernandes. Unable to attend: Tony Kiernan. AdCom liaisons in attendance: Tom Belyea, Lucy Hancock and Donna Smallwood

Approval of Minutes:

VOTE: On the motion of Jim Conroy, seconded by Jim Watson, the August 31st 2016 minutes were approved; the motion passed 8-0.

Announcements from Chair

Chair Carol Pyles reported to the committee that she has appointed Kathleen Peters to serve as Project Manager to the Fire Museum Building 52 project as a replacement for Gary Tondorf-Dick.

Admin Report/House Keeping

Upcoming CPC Meetings: CPC reviewed the meeting schedule for the upcoming year. The November 16 & 17 presentation dates have been changed to November 9 & 10; Member Jim Conroy is unable to make the November 17th date. Bob Mosher reported he is unable to make the Jan 4 & 5 dates of the proponents presenting; Carol Pyles had requested that these presentations dates for November and January be recorded. Committee members who will miss any project presentation were asked to watch a replay of that CPC meeting that Hingham Cable will have on their website in order to be informed before the CPC votes on January 11th.

Review prior outstanding/unfinished CPA projects. Carol Costello reviewed the list of projects from the last three years. CPC discussed projects with outstanding reporting: HAHT Opportunity Funding, Selectmen Parcel and Whiting Street. Carol Pyles request that Tim White be invited to next meeting to update CPC.

Old Business:

ATM2016 / ART 32 – Lehner Property \$5MM: Project Manager Vicki Donlan reported on this project. There has been no word received concerning the possible award of the State Grant that could help pay for the property.

ATM 2013 / ART 12 – Heritage Museum \$1.1MM: Project Manager, Tony Kiernan was not in attendance to report back.

New Business:

Project Managers contacted their respective Proponent(s) and updated the committee on the following applications:

HAHT - Lincoln Apartments potential land/planning \$50K

PM Jim Watson reported that this applicant was looking at purchasing a back piece of property.

Bare Cove FM: Exterior Restoration Bldg #52 - \$675K

PM Kathleen Peters reported that the letter from the BOS office is still pending for this application.

Gary Tondorf-Dick reported on behalf of the Bare Cove Fire Committee; the application has been split into three different phases. They are requesting **\$247,507.32** for the first phase. The first phase was a safety phase; the other two can be deferred at this time. He also stated that a letter was at the BOS office pending Ted's review and approval. The CPC committee was concerned about public access to this building. How many people visit the museum/this building annually?

Historical Archives Task Force: Continue to Preserve Historical Records \$34,965

PM Kathleen Peters reported that she has contacted the proponent and addressed the issue of CPA funds being used for the Archivist position. She also requested a list of documents that the Archivist has worked on, a list of what is left to be done, and to prioritize it so CPC will have a better understanding. A total of \$224,611 CPA funds has been allocated for this project and a staff position since ATM 2012.

Historic Commission: Canterbury St Cemetery TBD

PM Larry Lindner reported that the Proponent, Historical Commission Andrea Young, has withdrawn this application; the Ownership issue remains unresolved.

Historic Commission: Conserve Historical Town Records TBD

PM Kathleen Peters reported that she requested a list of documents that Andrea Young is requesting funds for and the amount of each document she is looking to preserve. This type of work is something the Town Archivist is not qualified to complete; therefore they need to seek a specialist.

Old Ship Meeting House Steeple Restoration \$25K

PM Jim Conroy reported that the proponent is working with an accomplished historic preservation expert, Andrea Gilmore. The proponent is also planning to seek more sources of funding.

Repair & Restoration of the Tower Clocks in Town (4): TBD New North Church, Congregational, Dependable Cleaners, Second Parish

PM Jim Conroy reported he is working with Andrea Young in securing the proponent for this project. Chair Pyles mentioned this application will be referred to as one, moving forward; all 4 clocks will be included on this application. Gary Tondorf-Dick recommended Hochstrasser Clock Service; Hochstrasser submitted an estimate the last time this application came before CPC.

Whiting Memorial Chapel - High Street Cemetery \$161K

PM Gary Tondorf-Dick reported that the proponents did apply over 5 years ago but their financials were not in place. They are seeking \$65K total cost; they plan to use \$135K of their endowment. This would be 1 of 2 phases they plan to undertake.

Bare Cove Park Fence \$25K

PM Bob Mosher had encouraged the proponent, Ted Mathews, to get in front of the Conservation Commission and speak to Conservation Officer Loni Fournier and work with her to get hard estimates. Also a question came up concerning who owns the property; a letter maybe required to seek the installment of a fence and who will maintain fence on-going?

Conservation Fund \$30K

PM Bob Mosher

Bob Mosher reported that Conservation Officer Loni Fournier is prepared to present to CPC in November. Committee members requested a list of projects Conservation faces yearly, and outstanding projects and any upcoming projects that need to be addressed would be helpful to CPC.

Bare Cove/Great Esker Connecting Bridge Feasibility Study \$20K

PM Jim Watson reported that he has met with the Bare Cove Park Committee several times; however, they have not voted to support this project at this time. CPC stated that the project cannot move forward without the proper proponent/owner supporting the project. Jim stated this project may be coming off the list at this time.

Bouve / Shipyard Trail Connection \$72,500

PM Larry Lindner reported that he met with Mary Savage-Dunham and Loni Fournier at the site. He felt the idea to connect the Bouve Land with the waterfront was a good one in theory but that Mary needs to come up with more solid numbers about the cost of a design plan. The grant request of \$72,500 is to design a path only; Mary stated that for the construction portion she plans to apply for a 80% reimbursement grant offered by the State. After Larry researched the grant, he found the State will only engage in projects of no more than \$100K. Mary told Larry she estimated that the project would cost about \$500K. Larry has concerns after speaking to Mary regarding his findings; Mary responded that we were getting ahead of ourselves because this grant was just for the design, not the construction. Larry stated that it is important to understand and take into consideration the entire project.

Harbor Play Area - Recreation Comm. \$50K

PM Vicki Donlan reported that the proponent has hired a consultant to design the play area. They are scheduled to get in front of the BOS for approval to place the play area on the BOS parcel closest to the beach. Total estimated cost is \$150K; fundraising has already begun. She reminded the committee that the Rec will be receiving a \$50K reimbursement from the State on the Kress Playground project. Kress Playground is scheduled to open at the end of September.

Harbor Development: Extension of Brick Harborwalk to Boat Launch \$125K

PM Carol Pyles met with Bill Reardon; they are pending plans from Pressley Associates for the landscape design.

Trustees of Bathing Beach: Extension of Harborwalk thru to Grove \$125K

PM Carol Pyles met with Alan Perrault; they are pending plans from Pressley Associates for the landscape design.

SS Country Club Feasibility Study \$80K

PM Tony Kiernan was absent from this meeting to report.

Committee members were reminded to contact their respective Proponent by the end of the week and begin the final application phase with them. Due date is October 10, 2016.

VOTE: At 9:05 pm Kathleen Peters made a motion to adjourn, seconded by Jim Watson; all in favor to adjourn 8-0.

List of Documents Used at this Meeting:

1. Agenda for CPC Meeting of Sept 21, 2016
2. Minutes for August 31 meeting
3. Proposed CPC meeting dates
4. List of outstanding projects
5. List of Proposed projects
6. Questions / Concerns worksheet for upcoming applications
7. Updated documents for: Clocks, BCFM Building 52 and Old Ship Church

Respectfully Submitted by Carol Costello

Upcoming CPC Meetings:

Oct 19

Site Visits: Oct 22