

MINUTES OF THE OCTOBER 26, 2016  
MEETING, OF THE COUNTRY CLUB MANAGEMENT COMMITTEE (CCMC),  
HELD AT THE SOUTH SHORE COUNTRY CLUB (SSCC).

Members Present: Jack Bailey, Paul Casey, Rod Gaskell, Scott Peterson and William Friend.

Others Attending: James McGrail, SSCC's Director of Operations, and Robert Curley, a CCMC liaison from the Town's Advisory Committee were present for the entire meeting.

The Chairman called the meeting to order, at 6:00 PM. The members in attendance constituted a quorum. A quorum remained present throughout the meeting.

After the meeting was called to order, the Committee reviewed, corrected and unanimously approved the minutes of the September 28, 2016 CCMC meeting and then instructed the secretary/clerk of the meeting to make any and all other modifications to the minutes he deems necessary and appropriate, before forwarding the final approved minutes to the Town Clerk for posting.

Following the Committee's review and approval of the prior meeting's minutes, Jay McGrail, presented the SSCC's current financial report, reviewing revenues for the month of October, through October 24, 2016 and the year to date SSCC revenues. He then noted that revenues were behind last year's results, explained the reasons for this and then advised the Committee that expenses had also been reduced and that the SSCC's net financial results were ahead of the prior year.

Upon conclusion of The Committee's discussion of the financial report, Jay McGrail requested that the Committee commence a process to review and update the SSCC's Five Year Business Plan, suggesting that recent developments, such as the proposed swimming pool repair/replacement would impact the Plan. Following a discussion, It was agreed that members of the Committee would review the Plan and work with Jay McGrail on the drafting of any and all necessary revisions.

The Committee then concluded the meeting with a short discussion of its upcoming joint meeting with the Town's Recreation Commission.

Thereafter, on motion duly made and seconded, the Committee voted to adjourn the meeting.

Respectfully submitted,

By William K. Friend,  
Chairman and Clerk

MINUTES OF THE OCTOBER 26, 2016  
JOINT MEETING, OF THE COUNTRY CLUB  
MANAGEMENT COMMITTEE (CCMC) AND THE HINGHAM  
RECREATION COMMISSION (HRC), HELD AT THE  
SOUTH SHORE COUNTRY CLUB (SSCC).

CCMC members present: Jack Bailey, Paul Casey, Rod Gaskell, Scott Peterson and William Friend.

HRC members present: Vicki Donlan, Bruce Thompson, Sarah Melia, and Adrienne Ramsey.

Others Attending: James McGrail, SSCC's Director of Operations and Robert Curley, a CCMC liaison from the Town's Advisory Committee and Mark Thorell, Director of the Recreation Department were also present.

A quorum of the members of the CCMC remained present for the entire meeting.

After introductions, William Friend, Chairman of the CCMC, called the meeting to order and explained his committee's perspective on the purpose of the joint committee meeting, as well as, the goals his committee hoped to achieve through the meeting.

Vicki Donlan, Chairman of the HRC, followed with an explanation of HRC's goals for the meeting and then requested that Mark Thorell commence a presentation HRC had prepared for the meeting.

Mark Thorell handed out printed materials and, with the assistance of Bruce Thompson, Adrienne Ramsey and Sarah Melia, then reviewed HRC's staffing; ongoing programs and recreational activities (summer camp, adult and children's fitness programs and classes, team sports and group lessons); and the performance and accomplishments of these programs, in terms of participation, revenue and growth.

Also discussed as part of this presentation were HRC'S marketing capabilities and HRC's current and future plans and partnerships.

Vicki Donlan concluded the presentation, with an explanation of how partnerships between the HRC and the CCMC could benefit both organizations and the Town of Hingham.

Following the presentation a general discussion ensued.

Thereafter, Jay McGrail discussed the CCMC's current issues with its swimming pool and the CCMC's pending application to Hingham's Community Preservation

Committee (CPC) for funding assistance to complete a feasibility study regarding the restoration, replacement or elimination of SSCC's swimming pool facilities.

As part of this discussion, next year's seasonal pool operation was also discussed. Questions concerning liability insurance, marketing, staffing and other related matters were asked and answered.

It was then agreed that both organizations would further consider all of the matters that had been discussed at the joint committee meeting and, if it is warranted, a follow-up meeting or discussion will be arranged.

Upon conclusion of this discussion, on motion duly made, seconded and unanimously voted by the committee, the meeting was adjourned.

Respectfully submitted.  
William Friend  
CCMC  
Chairman and Clerk