



Meeting Convened:

Chair Carol Pyles called the meeting to order at 7:00 pm. Also in attendance from CPC were Jim Conroy, Vicki Donlan, Tony Kiernan, Larry Lindner, Bob Mosher, Kathleen Peters, Jim Watson, Gary Tondorf-Dick and from staff, Carol Costello. AdCom liaisons in attendance: David Anderson, Tom Belyea, Lucy Hancock, Donna Smallwood.

Announcements from Chair:

Carol Pyles announced that Gary Tondorf-Dick needs to leave at 7:15pm to attend a Planning Board Hearing. She reviewed the voting procedures and handed out the results of the non-binding, preliminary voting exercise that the committee completed previously. Carol reported that we recently discovered that the Heritage Museum's \$110,000 commitment for this year actually is \$167,250. The first payment is due May 2017; therefore, this amount had to be adjusted on the voting sheets to reflect the correct amount. Two things factor in: The Town's plan for bonding over 10 years has been adjusted to borrow short-term to pay debt off sooner. The Town also needs to add the interest payment plus a \$10,000 cost of issuance. This number will be different each year based on the rates, and the CPC Administrator, Carol Costello, will meet with the Town Treasurer and Town Account before the new season of CPC proceedings begins, to determine what is needed from the CPA budget. Carol requested that a more in depth conversation concerning these payments be placed on the next CPC agenda. After the voting, if any funds remain, the committee will take a vote on what to do with those funds (leave in GF or allocate more to one of the other projects). Carol also proposed that anyone who voted against a project, should give their reasoning, which would be helpful as she and Jim Conroy prepare to present to the Advisory Committee and the Board of Selectmen.

Approval of Minutes:

Members approved the January 4, 2017 minutes on a 9-0 vote.

Members approved the January 5, 2017 minutes with a suggested revision on a 9-0 vote.

At 7:15 pm Gary Tondorf-Dick left the meeting to attending the Planning Board hearing.

At 7:25 pm a spreadsheet displaying the results of the preliminary voting exercise was handed out. Larry Lindner left to retrieve Gary, who was unable to leave the other meeting. Carol Pyles tried soon thereafter, and Gary was still unable to leave. Given his obligations at the Planning Board hearing, Gary was unable to return for any of the Committee's discussion or to cast his votes.

Voting Discussion Begins:

The following projects/amounts will be recommended at ATM 2017, which will be held on the evening of April 24, 2017.

Administration Funds \$50,000

Members unanimously voted to grant \$50,000 for the Administrative Fund, on an 8-0 vote.

HAHT – Opportunity Funding \$118,011

Members voted to grant \$118,011, the 10% of the Community Housing Reserve, for the HAHT Opportunity Fund on a 7-1 vote.

Kathleen Peters was not in favor, reasoning that HAHT has not produced significant housing over the past several years, and with approximately \$700K of CPA funds given to them, she would prefer to keep the funds in the CPA Community Housing Reserve. Tony Kiernan also stated that the application was for \$110,000, and he was in favor of leaving the remaining \$8,011 in the Reserve.

Conserve Historical Town Records \$6,500

Members unanimously voted to grant \$ 6,500 for the Conservation of Historical Town Records, on an 8-0 vote.

Old Ship Meetinghouse Steeple Restoration \$41,103

Members unanimously voted to grant \$41,103 for the Steeple Restoration at the Old Ship Meetinghouse, on an 8-0 vote.

Whiting Memorial Chapel - High St Cemetery \$65K

Because the committee was unable to agree on an amount for this proposal by consensus, Carol Pyles made a motion to average the amounts that the members had designated in the preliminary, non-binding voting exercise, and the committee agreed to a grant of \$40,625 accordingly, on an 8-0 vote.

New North Meetinghouse Tower Clock repair \$17,670

Members unanimously voted to grant \$17,670 for the Tower Clock at New North Meetinghouse, on an 8-0 vote.

Congregational Church Tower Clock repair \$13,800

Members voted to grant \$13,800 for the Tower Clock at Congregational Church, on a 7-1 vote. Kathleen Peters voted against this, reasoning that there was no urgency for this project, and she would rather see the Lehner or Heritage Museum obligations paid off sooner.

William Fearing Building's Tower Clock repair \$15,170

Members voted to grant \$15,170 for the Tower Clock on the William Fearing Building, on a 6-2 vote. Kathleen Peters and Vicki Donlan voted against this. Kathleen felt that CPA funds should be used to reduce our debt before taking on projects that can wait. Vicki felt that the gold leaf for refurbishing the clock face numerals was expendable so voted only for to repair the clock.

Second Parish Church Tower Clock repair \$7,500

Members voted to grant \$7,500 for the Tower Clock at Second Parish Church, on a 7-1 vote. Kathleen felt that there was no urgency to this project, and the funds should be used to reduce our CPA debt.

Conservation Fund \$30,000

Members unanimously voted to grant \$30,000 for the Conservation Fund, on an 8-0 vote.

Bouve/Shipyard Trail Connection Design Plan \$72,500

After much discussion concerning this project, Kathleen Peters stated the proposed overall project was too expensive. It is estimated to cost approximately \$600K with no definitive source of funding. And after many alternatives available were also discussed, Carol Pyles made a motion to deny funding for the Bouve Trail Connection project; 2nd Kathleen Peters. The motion passed on a 7-1 vote.

Vicki Donlan stated that she was the Project Manager for this project last year, before it was withdrawn, the information given in the presentation was significantly different this time, and she had concerns. Other members felt there must be a less expensive approach, that further research into alternatives to the proposed plan is needed, that there is not enough parking, and that CPA funds should not be used for something that will primarily benefit one neighborhood or a small number of people of the Town.

Harbor Boardwalk Extension \$144,000

Members unanimously voted to grant \$144,000 for the Harbor Boardwalk Extension, on an 8-0 vote.

SS Country Club Feasibility Study & Design Plans \$75,000

Members unanimously voted to grant \$75,000 for the Feasibility Study for SSCC Pool, on an 8-0 vote.

Heritage Museum debt \$167,250

Bob Mosher abstained, as he is the Treasurer of the Historical Society.

The other members unanimously voted to pay down the Heritage Museum debt by \$167,250, on a 7-0 vote.

Lehner Property Acquisition \$360,000

Members unanimously voted to pay down the Lehner Property debt by \$360,000, on an 8-0 vote.

Vicki Donlan stated that she wanted to provide more than what was required since the Town will not be bonding this amount until the spring of 2017.

Carol Pyles made a motion to leave the remaining \$153,484 in the CPA General Fund; 2nd by Kathleen. The 8-0 vote in favor was unanimous.

Adjournment

The Committee voted unanimously to adjourn at 8:50 pm.

List of Documents Used at this Meeting:

1. Agenda for CPC Meeting of Jan 11, 2017
2. Minutes from Jan 4 and Jan 5 meetings
3. Voting Exercise

Respectfully Submitted by Carol Costello

Upcoming CPC Meetings:

Feb 2 - joint BOS/AdCom hearing, BOS vote

Feb 7 – AdCom hearing, possible vote

Feb 8 – CPC meeting

April 5 – CPC meeting

April 24 – Town Meeting