

Hingham School Building Committee

220 Central Street
Hingham, MA 02043

Minutes for Meeting: 7:30 P.M., June 22, 2016

Members Present: Ray Estes, Tim Collins, Sandra Cleary, and Peter Bradley

School Resource Staff: John Ferris

Professional Team: Mary Mahoney

R. Estes called meeting to order at 7:40 P.M.

R. Estes inquired if there were any questions and comments from the public regarding items not on the agenda.

Minutes for the Building Committee meeting of February 4, 2016 were approved.

R. Estes reported that a group of teachers at the Middle School submitted a grant request to the Hingham Education Foundation (HEF) for replacement window shades for certain classrooms located on the north side of the courtyard. As reported in the grant request, the installed window shades were specified to have a 5% openness in the fabric, which on sunny days consistently causes glare and brightness in the classroom impacting the students' view of the smartboard projection and whiteboard displays and glare at student work areas. A picture of a typical classroom window arrangement was forwarded by Derek Smith, Middle School Principal, to illustrate the issue. Mr. Smith looked into the issue further and forwarded a comprehensive list of all north side classrooms impacted. Ms. Mahoney reviewed a proposal from Walker Specialties Inc., the original shade installer, offering three options for shade replacement; shades with 1% openness (translucent), shades with 3% openness, and shades with opaque materials (blackout shades). The original proposal to HEF was based on replacement at (5) classrooms. Mr. Smith's list of classrooms requests shade replacement in (15) classrooms. Ms. Mahoney provide sample fabric for the: 1% openness (translucent) shade, the 3% openness shade, and opaque blackout shade. Committee discussion ensued regarding the original shade fabric, the options for new shade fabric, the layout of shades and the break in shade coverage due to two shades at the center (larger) window assembly, and the darkness levels desired for the shaded classrooms. On a motion by Peter Bradley, seconded by Sandra Cleary, the Committee voted unanimously to authorize the installation of new 1% shades in (15) classrooms for a not to exceed total of \$12,000.

Mr. Estes reminded the Committee of the tree clearing performed along the north boundary of the site and supplemental tree removal and clean up performed at the north boundary following wind storms and resulting damage. This spring neighbors along the north boundary reported additional damage and felled trees and requested corrective action. School Department representatives and the Town's Tree Warden inspected the area. The Tree Warden reported that trees were damaged by weather and that a number of standing trees were susceptible to future damage. The School Department obtained a quote for supplemental tree removal and clean up totaling \$12,800. On a motion by Tim Collins, seconded by Sandra Cleary, the Committee voted

unanimously to authorize supplemental tree removal along the north boundary for a not to exceed total of \$12,800.

Mr. Ferris reported on concerns regarding the proximity of the Middle School baseball field to the building and possible damage caused by errant foul balls and requested the Committee consider installing netting material along the first base field boundary to better protect the building. Mr. Estes shared email comments from Mr. Smith, who could not attend the meeting, voicing his strong support for the additional protective netting. Mr. Estes then reviewed a similar netting assembly installed at the High School field and provided recommendations for the system type and height from the High School field improvements contractor. Committee discussion ensued on the condition of the field, repairs by Brait, schedule for playability, and recommendations on field netting system. On a motion by Tim Collins, seconded by Peter Bradley, the Committee voted unanimously to authorize the installation of a 30ft high netting system for the first base boundary of the baseball field for a not to exceed total of \$25,000.

Ms. Mahoney reported that in the past month Brait Builders Corp. (Brait) has retained a new landscaper to complete punch list and warranty work on the recreation field and parking lot islands. The field has received supplemental rock removal, fertilization, mowing, and slice seeding this month. Birchwood Design Group is scheduled to perform a punch list inspection at the end of the month. Committee discussion ensued regarding the rocks surfacing on the field, general field conditions, and schedule for playability with a consensus that Birchwood Design Group shall monetize remaining punch list and warranty items and that those remaining items be credited from the contract by change order to close out Brait's contract and allow the School Department to take over care of the fields. The consensus of the Committee was to allow the School Department to expend from the budget an amount up to the credit received from Brait on additional slice seeding and maintenance in the Fall.

Ms. Mahoney reviewed MSBA documentation required to initiate the grant audit process. The execution of the documentation is contingent on closing out Brait's contract and grant reimbursement requests.

The schedule for future meetings was discussed with the next meeting to be scheduled upon receipt of Birchwood Design Group's monetized punch list and Brait's close out documentation.

Meeting adjourned at 8:58 P.M.

Meeting Handouts:

June 22, 2016 Meeting Agenda

February 4, 2015 Meeting Minutes

Walker Specialties, Inc. proposal dated April 18, 2016

June 22, 2016 Total Project Budget

June 22, 2016 Project Invoice Report